

# UCI

## Utah Correctional Industries

# *INSIDE OUR FENCES*



## Our Changing Environment





## **CORRECTIONS VISION**

*We envision a culture where honor, accountability, and integrity are reflected in our conduct. In so doing, we foster an environment rich in professionalism, compassion, collaboration, and dedication. Together, we are a fair, focused, innovative, and energized team.*

## **CORRECTIONS MISSION**

*Our dedicated team of professionals ensures public safety by effectively managing offenders while maintaining close collaboration with partner agencies and the community. Our team is devoted to providing maximum opportunities for offenders to make lasting changes through accountability, treatment, education, and positive reinforcement within a safe environment.*

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# WELCOME

## UCI MISSION

The Mission of Utah Correctional Industries (UCI) is to increase public safety by preparing offenders to return to society as employable, law-abiding citizens. We do this by providing job training opportunities to inmates and replicating real-world work environments inside the prisons and jails. Besides the clerks who work in many of the operations, including marketing, customer service and finance, UCI operates a number of businesses, 22 of which are shown in this book. These businesses are located inside and outside the prison fences. Industries programs provide opportunities for inmates to learn to be accountable for their actions in a work environment that parallels the real world.

Throughout its history, UCI has been an essential element of the Department of Corrections' mission of assuring public safety by having offenders leave the correctional system able to lead lives as law-abiding citizens. By serving as a correctional management tool, UCI productively occupies inmates, thereby relieving idleness in our institutions and contributing to the orderly operation of our prisons. The opportunity to work for UCI and the desire to retain the pay and stability that UCI affords are effective motivators for improving inmate behavior.

A majority of the inmates we deal with daily will return to society. Our mission is to make sure that as many as possible never return to prison. You can support us in these efforts by purchasing UCI goods and services.

## THE STATE USE LAW

*63-56-423 Purchase of prison industry goods.*

- (1) All public procurement units shall purchase goods and services produced by the Utah Correctional Industries Division as provided by this section, which is an exemption from this chapter. All political subdivisions of the state may purchase these goods and services and are encouraged to do so when feasible.*
- (2) By July 1 of each year, the director of the Utah Correctional Industries shall publish and distribute to all state agencies and interested political subdivisions a catalog of goods and services provided by the Correctional Industries Division. The catalog shall include a description and price of each item offered for sale. The catalog shall be updated and revised during the year as the director deems necessary.*
- (3) State departments, agencies, and institutions may not purchase any goods or services provided by the Correctional Industries Division from any other source unless it has been determined in writing by the director of Correctional Industries and the state procurement officer or in the case of institutions of higher education, the institutional procurement officer, that purchase from the Correctional Industries Division is not feasible due to one of the following circumstances:
  - (a) the good or service offered by the division does not meet the reasonable requirements of the purchasing agency;*
  - (b) the good or service can not be supplied within a reasonable time by the division; or*
  - (c) the cost of the good or service, including basic price, transportation costs, and other expense of acquisition, is not competitive with the cost of procuring the item from another source. In case of disagreement, the decision may be appealed to a board consisting of the director of the Department of Corrections, the director of Administrative Services, and a neutral third party agreed upon by the other two members or, in case of institutions of higher education, the president of the involved institution shall make the final decision.**

UTAH CODE  
1985-1986



## **WORKING TO MAKE A DIFFERENCE**

### **TRADITIONAL INDUSTRIES PROGRAMS**

Our traditional industries work programs provide cost-effective, quality goods and services to State agencies, cities, counties and other government municipalities. Each year these manufacturing and service operations save Utah taxpayers hundreds of thousands of dollars while providing meaningful work experience to inmate workers.

### **AND PRIVATE SECTOR PARTNERSHIPS**



The PIE Certification Program was created by Congress in 1979 to encourage states and units of local government to establish employment opportunities for prisoners that emulate private-sector work opportunities. The program is designed to place inmates in a realistic work environment, pay them the prevailing local wage for similar work, and enable them to acquire marketable skills to increase their potential for successful rehabilitation and meaningful employment upon release. A total of 50 jurisdictions may be certified under the PIE Certification Program. To become certified, each program must demonstrate to the Director of the Bureau of Justice Assistance (BJA), U.S. Department of Justice, that it meets statutory and guideline requirements as listed under Mandatory Criteria for Program Participation. The statute and guidelines are designed to create a level playing field with the private sector. UCI has been PIE certified since 1985.

The PIE certification program has two primary objectives:

- Generate products and services that enable prisoners to make a contribution to society, help offset the cost of their incarceration, compensate crime victims, and support their families.
- Reduce prison idleness, increase inmate job skills, and improve the prospects for successful inmate transition to the community on release.

Eligible jurisdictions that apply to participate in the PIE Certification Program must meet all nine of the following criteria:

1. Legislative authority to involve the private sector in the production and sale of prison-made goods, and administrative authority to ensure that mandatory program criteria will be met through internal policies and procedures.
2. Legislative authority to pay wages at a rate not less than that paid for similar work in the same locality's private sector.
3. Written assurances that the PIE Certification Program will not result in the displacement of workers employed before program implementation.
4. Authority to provide worker benefits, including workers' compensation or its equivalent.
5. Legislative or administrative authority to take deductions not to exceed 80 percent of gross wages for room and board; taxes (federal, state, local); allocations for support of family pursuant to state statute, court order, or agreement by offender; and contributions of not more than 20 percent, but not less than 5 percent of gross wages to any fund established by law to compensate the victims of crime.
6. Written assurances that inmate participation is voluntary.
7. Written proof of consultation with related organized labor before PIE Certification Program startup.
8. Written proof of consultation with related local private industry before PIE Certification Program startup.
9. Compliance with the National Environmental Policy Act and related federal environmental review requirements.

If you are interested in a PS/PIE opportunity or partnership, please call us at 801-576-7700.

# **INTERNAL OPERATIONS**

# COMMISSARY

The UCI Commissary, based at the Utah State Prison in Draper, is a centralized canteen operation that processes approximately 3600 orders per week. The Commissary offers products for sale to the offenders that the prison system doesn't provide. Items sold on commissary include: additional food items, writing materials, electronics, additional hygiene products, arts & crafts, and approved clothing items.

Commissary employs female offenders who learn skills such as order fulfillment, inventory control, warehousing, forklift operation, quality control, and other job skills that will help them obtain employment after their release from prison.

Commissary provides services to the offenders housed at the Draper Site, the Central Utah Correctional Facility (CUCF) in Gunnison, and the Sevier County Jail.

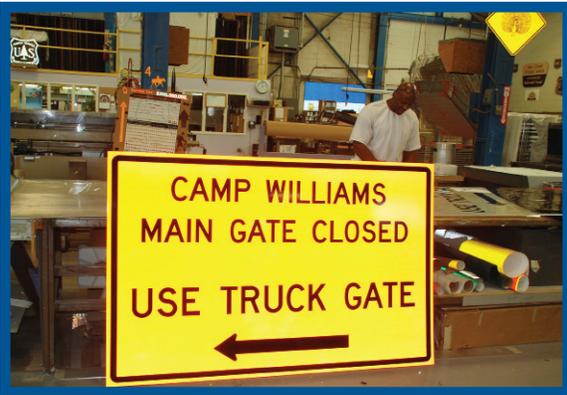
The staff and offenders work as a team to provide excellent customer service and a professional working atmosphere.



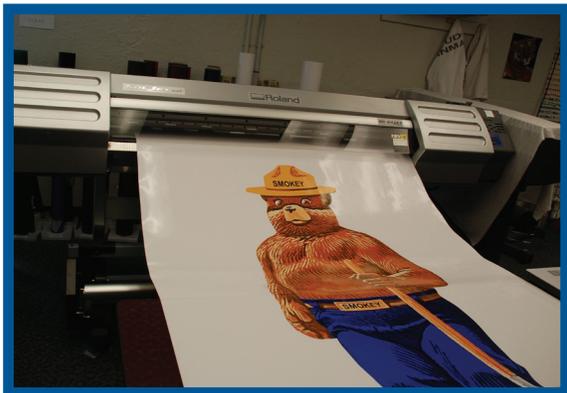
# SIGN SHOP



The UCI Sign Shop is a certified PS/PIE operation, and is authorized to sell signs, to the private sector as well as to State and Federal government agencies. UCI manufactures a large assortment of signs and related products.



We have the capability of producing interior and exterior office signs, as well as regulatory, warning, school, construction, industrial, safety, street recreation, roll-up fabric and specialty signs, including banners, posters, magnets, decals and ADA compliant signage. We can also provide stands, frames, and bases for most signs. We also offer installation services.



With modern equipment such as wide format ink printers, a digital laser engraver, the latest in silk-screening technology, and we produce standard and custom signage to fit any customer need. The Sign Shop is committed to customer satisfaction.

State Contract UCI 118



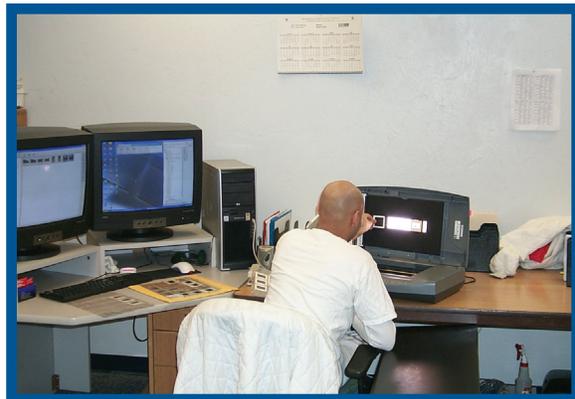
# DATA ENTRY

UCI utilizes a client-server foundation that allows more effective control of our documents. Many of our forms are converted to digital images. These images are accessible to our customers for quick and easy information access. This conforms with private sector data processing standards.

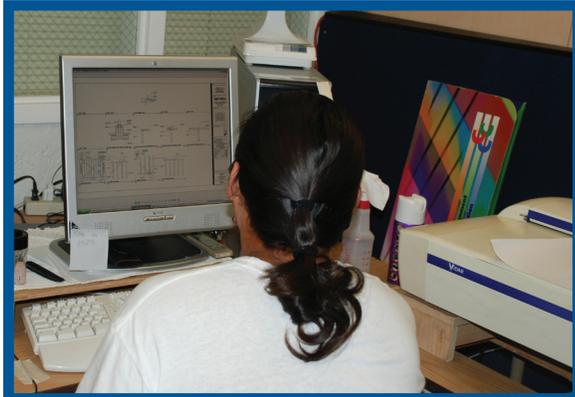
UCI Data Entry matches or exceeds the keystroke speeds found in the private sector. Our data entry keyers have an error rate that is below the industry average.

Our Data Entry department supplies support to both the Document Scanning and Micrographics departments. In addition, this department is ready to serve the data processing needs of entities throughout the State of Utah.

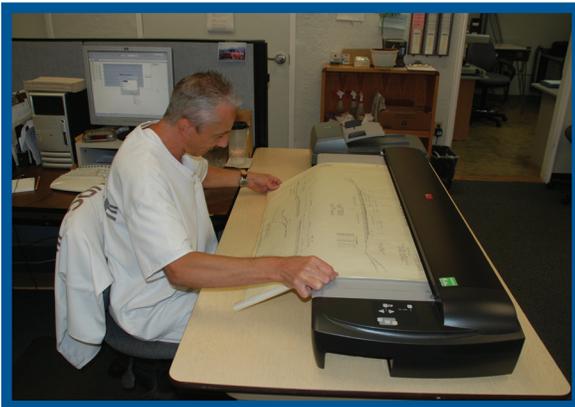
State Contract UCI 1869



# DOCUMENT SCANNING



UCI Scanning has the ability to scan virtually any type/size document - from slides, microfilm, & microfiche to large maps and more! We can scan black & white, grey-scale, or color; and we can do so in a number of formats (.pdf, .tiff, .jpeg, etc). We also have the ability to scan your documents using OCR (Optimized Character Recognition). This allows you to search the body of the scanned document for specific text.



We can also set-up indexing formats that you can later upload to a database - for convenient and easy document searchability.

Taking all of your old documents and converting them to digital files will help your office look like an office again (instead of a warehouse)!

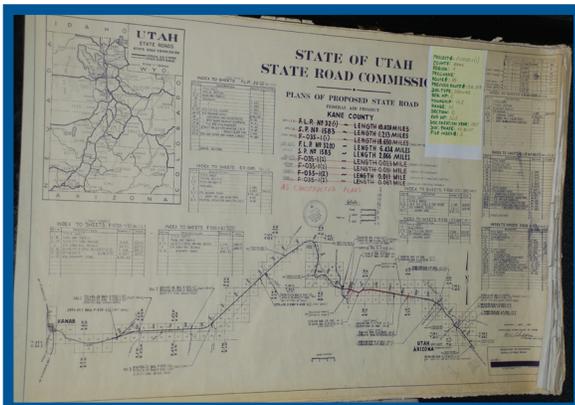
## State Contract UCI 1870

As a subdivision of Scanning, UCI also has a Micrographics Department designed to help you comply with state and federal permanent record storage guidelines.



Whether you need to have your old Tax Assessment record books put to film for State Archives, or you simply want to reduce the amount of storage space you need for all those old boxes and filing cabinets full of dusty documents - We Can Help! Most importantly, if your physical or digital files ever get lost, damaged, or destroyed - they can easily be re-scanned from rolls of microfilm.

## State Contract UCI 1871



# EMBROIDERY & SILKSCREEN

Utah Correctional Industries offers state-of-the-art, digitized, embroidery services. Our embroidery shop allows inmates to learn skills that require understanding how computer software programs can be used to manage machinery production patterns in multiplicity. They are also given the opportunity to gain an understanding of design as it applies to the apparel business.



UCI can embroider your logos, graphic images, and lettering to a wide variety of apparel and accessories. We can also personalize items including embroidered logos onto UCI produced seating.



Our embroidery shop is certified under the Private Sector Prison Industries Enhancement Act. So, if you have a community service project, school event, or even some small event like a family reunion, give us a call and we will help make your event a big success. Producing high-quality products to a private sector customer is a pride-building way for inmates to give back to the community.



State Contract UCI 328



# FURNITURE



With a wide variety of stains, woods, and surfaces to choose from, Utah government agencies benefit from the individual attention that is given to each piece of furniture made at Utah Correctional Industries. Besides stand-alone furniture, UCI also manufactures made-to-order, modular pieces that fit perfectly in your specific office space.



Our commitment to customer satisfaction does not end with the sale. Our desks, bookcases, credenzas, and tables are warrantied to the original purchaser to be free from defect in workmanship for 10 years, when given normal care and use.



Inmates involved in this program learn a variety of skills (ranging from computer aided drafting to woodworking and quality assurance skills) that make them more marketable to employers upon release.

Our customers include the Governor's Office, Moran Eye Center, the State Capitol, Utah Valley University, and the Utah National Guard.

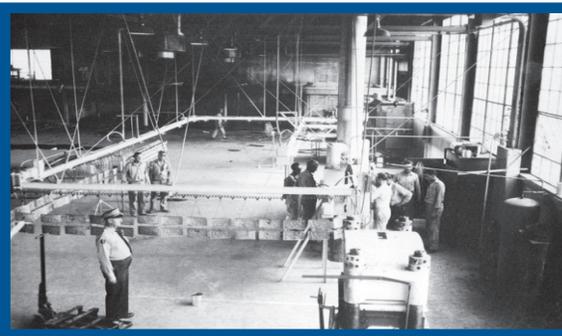
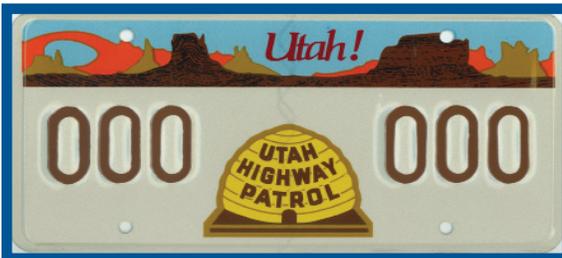
Our products can also be viewed on our website: [uci.utah.gov](http://uci.utah.gov)

State Contract UCI 022



# LICENSE PLATES

Utah Correctional Industries produces the license plates for the State of Utah including Ski Utah, Centennial, trailers, transporters, dealers, and specialty plates.



The license plate plant, pictured above, was the first internal UCI operation at the Utah State Prison. We have changed a lot since then, and as the Utah license plate changes, so too will we continue to evolve to meet the Tax Commission's needs.



# PRINT SHOP



As a full service print shop, UCI offers typesetting, graphic design, offset printing, xerographic printing, embossing, large scale printing up to 63" wide. We serve state government at every level, as well as non-profit organizations of every size. UCI Printing is your full-service printer on State contract.

Our typesetting/graphic design team employs the latest technology and computer software to bring your project to life. Offset printing presses create deep color that draws attention to your documents.

From business cards, envelopes or letterhead to carbonless forms, full-color flyers, posters or coil-bound books, you will enjoy easy ordering, prompt service and unsurpassed quality from the UCI Print Shop. We understand that no matter how big or small the job, your project is important to you - that makes it important to us! We will provide the best quality at a great price.



## State Contracts

UCI 492 Carbonless  
"Fan A-Part & Snap-Out" Forms

UCI 380 General Printing  
(Including Letterhead)



# SEATING & UPHOLSTERY

UCI chairs and sofas are stylish and modern. Reasonably priced, they are constructed of high-quality components to withstand heavy use.

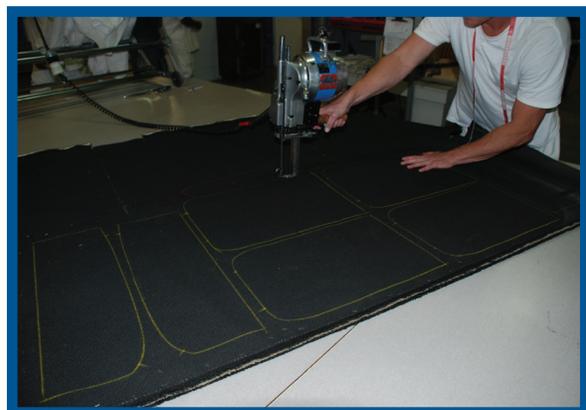
Whether you are looking for task chairs, lounge seating, sofas, loveseats, or benches to enhance your office environment, UCI has your solution.

UCI has the ability to fill any size order from one chair to several hundred chairs. UCI will deliver all seating to your location ready for use.

UCI stands ready with a contemporary mindset, vast selection of both style and fabrics, capable craftsmanship, and professional business practices.

Remember, UCI can re-upholster your used furniture and coordinate a number of your upholstered pieces to match a new design scheme.

State Contract UCI 022



# TEXTILES



UCI's Textile operation provides quality uniform fabrication at a reasonable price. We can provide inmate uniforms for prisons or jails. UCI also manufactures pin bags, mattresses and pillows.



UCI is flexible in meeting specific demands for all your sewn goods that include: printed identification information on uniforms, specific mattress sizes and quantities, sheets, pillow cases, towels, duffel bags, and much more.

UCI customers have come to expect and receive quality products and service. The UCI Sewing plant has carefully selected workers who have an eye for detail.



UCI's textile operation has the ability to work with private sector partners that have a need for locally manufactured sewn goods. UCI has manufactured products for private labels that include: hydration backpacks, bow cases, cold weather clothing, and inflatable screens just to name a few.





# **EXTERNAL OPERATIONS**

# ASBESTOS ABATEMENT

UCI Asbestos Abatement began operations in September of 1987.

Inmates and staff who participate in this program receive intensive, certified asbestos removal training. This certification helps many inmates obtain employment after their release from prison.

Aside from the obvious health benefits, this program provides substantial savings to the taxpayers. The State saves from 20% to 50% of normal direct removal costs when UCI asbestos abatement crews are utilized.

State Contract UCI 1882



# BEVERAGE PROCESSING



The dairy herds are gone, but UCI still purchases bulk milk and packages it for resale. Today, UCI packages its milk and assorted sugar-free juices in plastic containers that help reduce waste and are tamper evident.



We have been supplying the Department of Corrections, Division of Institutional Operations (the prison) with milk and juice for over 40 years.

State Contract UCI 238



# CLOTHING STORE

UCI's clothing store works closely with the Embroidery / Silk-screening shop. Our main store is based out of the Draper facility with a satellite store at the Gunnison Facility.

Annually the UCI store outfits over 1,100 Officers from the Department of Corrections. Officers are able to obtain the uniform that the Department deems necessary to complete their job in a professional manner. The UCI store is a retailer of boots, shirts, pants, socks, duty belts, hats, gloves, brass, and other accessories.

The UCI store uses Inmate offenders to embroider, sew, and manufacture various components for our customer's needs.

UCI has worked to obtain additional customers with uniform or apparel needs. Customers include: Salt Lake County, State Department of Public Safety, UDOT Motor Carrier Division, Eagle Gate College, Department of Environmental Quality, and the Department of Human Resource Management.

State Contract UCI 328  
Apparel, Embroidery & Silk Screening



# CONSTRUCTION



The UCI Construction operation was established in 1989 to facilitate construction and remodeling of UCI buildings at the Draper Prison site. In 1997, UCI Construction began contracting with the Division of Facilities and Construction Management (DFCM) to work on other state owned buildings and properties.



Experienced construction supervisors, who are well versed in government regulations and the latest building codes, manage the Construction teams.



UCI is licensed by the Department of Occupational and Professional Licensing as a general contractor and is capable of working in most construction capacities from simple remodels to complete building construction.



# REACH

REACH stands for **RE**habilitation through **A**ffordably **C**onstructed **H**ousing. This program has been in the development stages since the early part of 1995 when UCI and Salt Lake Community College thought about putting together a carpenter program that would provide certified skills to offenders.

A committee was formed to brainstorm the possibility of creating a program, many ideas were explored and options discussed. The Carpenters Labor Union, along with other trades, were contacted to see if they would support the creation of the REACH program to provide a labor pool that they could draw from. Approval was given to construct up to 52 homes a year. A public hearing was held and, as a result of the hearing, it was decided to pursue the creation of the program.

Benefits of the REACH program:

- Affordable housing for low-income families.
- A two-year associate degree from SLCC and trade certification to those offenders completing the program.
- Marketable skills for offenders that will help open doors to meaningful employment.
- The opportunity for the offenders to provide for their families.
- A method for offenders to form a positive image by contributing to society.



# ASPHALT CRACK SEAL

The Crack Seal Program began in 1997 with contracts from the Division of Facilities and Construction Management (DFCM) and the Utah Department of Transportation (UDOT).



The Crack Seal Crew consists of a supervisor and 5 to 6 inmates. They have a self-contained vehicle that includes a tar pot, compressor, tools, and equipment along with materials for a full day of continuous crack sealing.



The crew performs repairs on roads and streets as well as parking lots and pathways. UCI Crackseal has worked in many of the state parks throughout Utah including areas as far away as Kanab and Escalante.



During the colder winter months, the crews perform construction for UCI and a number of projects for UDOT.



# ROOFING SERVICES

UCI started the roofing program with the Division of Facilities and Construction Management (DFCM) in 1997.

Inmates in the Roofing Services Program can install all types of roofing systems including: asphalt shingles, shake shingles, metal panels, metal shakes, single-ply EPDM and single-ply PVC. They are also trained to perform maintenance work on all types of government roofs.

UCI crews are trained by certified consultants and each roof is backed with a no-leak guarantee.

State Contract UCI 1882



# SERVING TIME CAFE

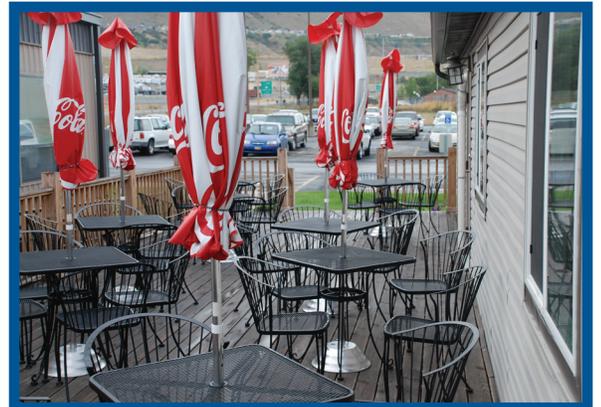


Utah Correctional Industries “Serving Time Café” is a restaurant open to the public located on Prison Property next to the UCI Showroom. The Serving Time Café opened their doors for business December 7, 2009 with three staff and five inmate participants.

The Serving Time Café serves both breakfast and lunch, with breakfast available all day. All of the food is prepared, baked, and grilled by inmates involved in a culinary arts program. These inmates learn many of the skills necessary to successfully work in the fast paced environment of the restaurant industry. Inmates start participating for the Serving Time Café as dishwashers and dining room attendants and work their way up to prep cook, baking and cooking on the grill.

The Serving Time Café serves a wide variety of menu items from hamburgers to deli sandwiches, daily soups to specialty desserts, bacon and eggs to breakfast burritos, you’re sure to find something to satisfy your appetite.

The Serving Time Café also offers catering services for your business luncheons, retirement parties, and conferences. You can choose from box lunches, deli, vegetable, and cheese platters, or a variety of entrees to meet your business luncheon needs.

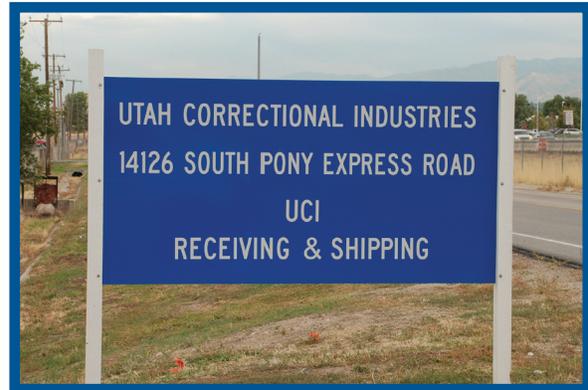


# WAREHOUSE

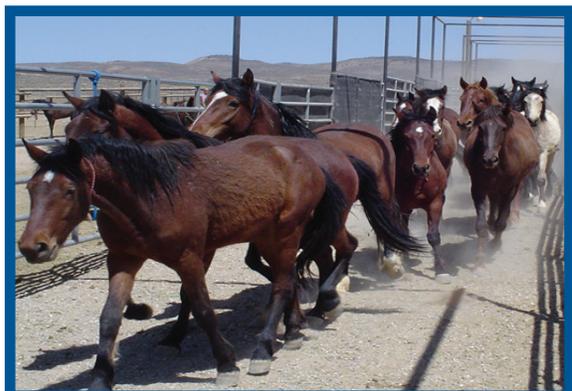
Opening in the spring of 2009, the UCI Warehouse has become the focal point for the staging and distribution of UCI's finished goods and freight services.

Located outside the prison's fences, the warehouse facilitates a smooth method of shipping & receiving, and allows UCI customers the option of a "Will Call" or pick-up service. From the UCI Warehouse Draper location, finished products are shipped and delivered to all areas of the state.

The UCI Warehouse enables many Correctional Industries Shops to store raw materials and finished goods, allowing each shop to maximize production space.



# WILD HORSE PROGRAM



In cooperation with the Bureau of Land Management (BLM), UCI operates a combination short-term holding and training facility located at the Correctional Facility in Gunnison, Utah.

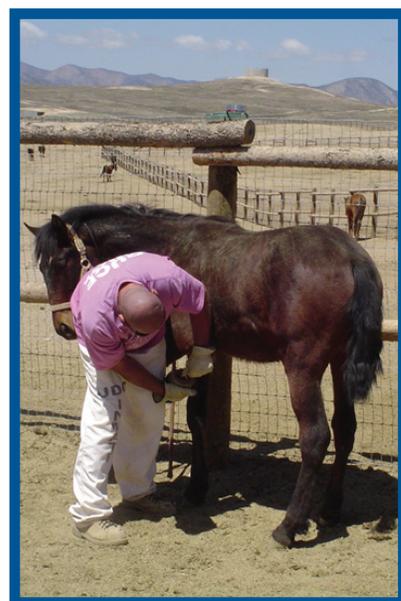


Qualified inmates (in accordance with the Wild Horse and Burro Act of 1971) work with wild horses and burros in an effort to ready them for public use. The training the inmates perform ranges from halter training to saddle training. When the training is complete, the general public then adopts the horses and burros from the BLM.



Through this program, inmates learn valuable skills while helping the BLM manage herds and preserve America's Western Heritage.

Inmate workers comment that working in this program has been a life changing experience. It helps them to deal with their emotions more appropriately as well as to communicate better with each other and with their animals.





## **THANK YOU . . .**

for taking the time to get to know us better. If you haven't already toured our facilities, we invite you to do so. Call 801-576-7700 to set up a time.

UCI is in the business of producing goods and services in an effort to rehabilitate offenders. At UCI we offer inmates the tools and training necessary to build their futures and stay out of prison. Most inmates are dependable, and hard-working. They are not only eager to learn job skills, but also desirous of the opportunities we provide for personal growth. The majority of inmates work hard toward personal change and want to 'make it' on the outside.

Our goal is to work together with you to sustain Inmate growth and change. Like all business organizations, UCI needs revenue generating opportunities to continue to provide for our programs. Those opportunities can only come from the active support of all government agencies who are eligible to purchase our products and services; through people like you, people who take time to get to know us.

Please contact UCI with any questions regarding our products, services, potential private sector business opportunities, or to tour our facilities.



# UCI State Contracts

Apparel, Embroidery & Silk-Screening	UCI 328
Asbestos Abatement	UCI 1882
Beverage Processing	UCI 238
Data Entry	UCI 1869
Document Scanning	UCI 1870
Furniture	UCI 022
Inmate Clothing	UCI 374
Institutional Mattresses	UCI 879
Micrographics	UCI 1871
Printing Services	UCI 492 &
Printing Services	UCI 380 General Printing
Roofing Services	UCI 1882
Seating & Upholstery	UCI 022
Sign Shop	UCI 118



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